



2012 Senior Check List

Name _____ ID# _____

THIS **COMPLETED** FORM MUST BE TURNED IN TO THE COLLEGE CAREER CENTER **BEFORE** YOU CAN PICK UP YOUR GRADUATION TICKETS. *Graduation tickets will be distributed on Wednesday, June 6th, 2012 following the senior slide show in the Merle Davies multi-purpose room.*

Completed “Checklist Form” due before June 5th, 2012--Get all the signatures/stamps listed below by the specific due dates. You must turn in all items, pay all fees or fines, and be cleared **before you can pick up your graduation tickets or receive your diploma.**

Steps To Complete: Check Due Dates & Get The Signatures Needed!

1. _____ Kevinne Moran, College Career Center. Complete your senior survey online (**available after April 30th**). You will also request graduation tickets at this time. **Due May 21st**.
2. _____ Shannon Prochaska, Bookkeeper, for classroom fees, textbooks, etc. must be cleared. Denise Campbell, athletic assistant, for any athletic fees. **Due by June 5th**.
3. _____ Jill Cady, Cafeteria Manager. Make sure your lunch account is clear. **Due by June 5th**.
4. _____ Susan Dahinden, Librarian, or the librarian assistant. All textbooks and library books must be turned in and paid for. **Due by June 5th**.

Plan to attend the mandatory graduation rehearsal and senior assembly on June 6th, 2011. Final transcript request forms and other important information will be given out during this time.