



The Oregon Career Information System (CIS) is an incredible tool for Planning For Your Future! You can use it to search for college and career information, build a resume, plan your high school career and beyond! Visit it early and often and see all it has to offer!

HOW TO ACCESS THE CAREER INFORMATION SYSTEM:

OPEN: Firefox/Internet Explorer for your Browser
Go to: <http://www.oregoncis.uoregon.edu/>

CLICK ON: Sign In CIS for Internet

Enter Username: grad year (11, 12, 13)-first two letters of first name -first two letters of last name-2 digit birth month-2 digit birth day

Example: Danica Jensen will graduate in 2013 and was born on March 3rd = 13daje0303

Enter Password: student BSD ID #

(if you have not previously set up this Login and Password with the counselors at Westview then follow these instructions:)

1. **CLICK ON: Sign In CIS for Internet**
Enter the Login: Westview
Enter Password: Wildcats

2. On home page in upper right corner **CLICK ON:**
Create "My Career Planning Portfolio"

Under EXISTING USERS (left side of page) Enter:

Username: grad year (13)-first two letters of first name -first two letters of last name-2 digit birth month-2 digit birth day

Example: Danica Jensen will graduate in 2013 and was born on March 3rd = 13daje0303

Password: student BSD ID #

Once entered **SELECT** "Yes it is OK for the person helping me to view my portfolio"

Now You are back on the CIS Homepage!
***Are you In CIS JUNIOR? If your Logo looks like:
Follow instructions in the box on following side...***



If you are in CIS JUNIOR:
You must click on: USE HIGH SCHOOL VERSION.
Once you do that you can go to your Career Planning Portfolio and click on: MY PERSONAL INFORMATION at the bottom left side. There you will click on CHANGE SCHOOL/ORANIZATION and enter USERNAME: Westview PASSWORD: Wildcats