



International Student Exchange for Beaverton School District
Annual Information to Approved Agencies for 2017-18

1. **IMPORTANT:** Any agency allowing their certificate of liability insurance to expire during the 2017-2018 school year will *not be allowed* to place students the following year for 2018-2019
You will be notified by email if your agency falls into this category
2. Updated forms will be available on the BSD Website link * www.beaverton.k12.or.us
 - Click “Parents and Students”
 - Click “Enrolling your Child”
 - Click “Foreign Exchange Student Information”
 - Update current agency information (See attachment)
3. Need 2017-18 yearly signed guidelines form signed by agency representative (See attachment)
4. SLEP > ELTIS (English Language Test for International Students)
 - Transition to ELTIS should be complete
5. Re: Immunization information must be on our Oregon form, students must be up to date prior to processing application. (See website for new guidelines and forms)
Questions / Concerns/ Suggestions, contact Colleen Conceicao by email or phone

District Goal: WE empower all students to achieve post-high school success.

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.

NOTES:

Important Info/Dates:

- Full year and first semester applications will be accepted **April 3, 2017 through August 17, 2017** by 4:30 pm
- Second semester applications will be accepted prior to **December 1, 2017** by 4:30 pm
- Applications are processed on a first come, first serve basis - we will not “hold” any slots
- Applications will not be processed without a valid agency CSIET Certificate for the 2017-18 school year. Be sure you send a copy of this form with your first students application
- Applications will not be processed without proof of Liability Insurance covering the current school year-see above note in red
- Partial applications will not be processed until fully complete
- Orientation/registration days are usually scheduled for the week of **August 15, 2017**. Check with the boundary placement high school for exact dates
- The host family and/or agency representative must accompany the student when enrolling
- **IMPORTANT:** Please be sure to check our website for our new **boundary information** changes.
 - Click on schools
 - Click on “Boundary Information”
 - Click “High School Boundary Transition Information”
 - Go to the bottom of the screen and click on “District Address Locator” link

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