

Important Volunteer Reminders

Volunteers are an important part of the WE in the District's goal of WE empower all students to achieve post-high school success. Thank you very much for sharing your valuable time and talents with students and staff!

As a reminder, for the safety and welfare of students and staff, **ALL volunteer activities must be coordinated and tracked through** myvolunteerpage.com, the District's online volunteer management system. Volunteers must sign in **and** sign out through the volunteer computer located in the school front office.

To use the computer sign in, you need the username and password you created for the Volunteer and Background Check Application process. To retrieve, or reset either of these, go to myvolunteerpage.com and click on the "Forgot Username or Password" link. Your username and a temporary password will be emailed to you. To create a new permanent password, click on the "My Profile" tab on your myvolunteerpage.com home page. Please write down and save these for future use.

Parent/Guardian volunteers, your [myvolunteerpage](http://myvolunteerpage.com) profile is NOT linked to your student(s) information and will not follow you to different locations. In preparation for the 18/19 school year, please send an email to update_volunteer_locations@beaverton.k12.or.us if your student will be moving to a different school or level.

If you are **no longer volunteering**, you can also email update_volunteer_locations@beaverton.k12.or.us and indicate that you would like to be removed from the system.

Please note, your volunteer profile will be archived if you have not logged into your profile or have not signed in through the volunteer computer for two (2) years after initially being cleared by the District to volunteer.

Thank you!