

# Beaverton School District

Code: EEA-AR  
Adopted: 1/29/91  
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2/06

## STUDENT TRANSPORTATION SERVICES

The district encourages all students to move to and from home and school by the safest means possible. Among the methods normally used by students will be pedestrian pathways, bikeways and school bus transportation.

To assist interested persons in understanding when bus transportation will be provided and to aid in management of the transportation program, the following rules will apply.

### DISTRICT CRITERIA

#### Safety, Age, Distance

In the Beaverton School District, student transportation shall be provided based on the following three rank-ordered criteria:

1. Safety;
2. Age of student;
3. Distance from school;  
ORS 327.043(1) A school district is required to provide transportation for elementary students who reside more than one mile from school and for secondary school students who reside more than 1.5 miles from school. A district is also required to provide transportation for any student identified in a supplemental plan approved by the State Board of Education.
4. Guidelines for walking distances to stops are;  
2 blocks for midday kindergarten students  
3 blocks for AM and PM elementary students  
4 blocks for middle school students  
5 blocks for high school students

A block is 1/10 of a mile or 528 feet.

#### Special Education

Students enrolled in special education programs of the district will be granted special consideration for transportation. Specific classifications showing need for special education transportation will be assigned by the special education department.

Notification will be given to the transportation department, identifying each student and the particular service needed.

#### Annual Review

The transportation department will conduct an annual review of the system route design. The purpose of the review is to balance load factors and adjust for boundary changes and population shifts within the district and to design a routing system within budgetary allocations. The department will use a standard set of criteria in designing bus routes and location of bus stops. Examples of criteria to be used are: speed limits, volume of traffic,

accident history, traffic controls or crossing guards, condition of roads and road shoulders, pedestrian facilities and funds available for transporting students during a particular school year. Information concerning changes in routes will be given through each school so parents may have adequate notice of such changes.

#### Communications

Prior to the opening of school, the transportation department will supply each school with routing information for that school year. In cases where significant changes or reductions have taken place, every effort will be made to meet with the school principal and explain the changes in relationship to overall district transportation efforts. Each school principal will have the responsibility for dissemination of transportation information to students and parents.

#### REVIEW AND APPEALS PROCESS

Any person requesting a change in bus routing, location of a bus stop or addition to a bus route should initiate the request through the Transportation Department, whose routing staff will review the request and make a decision.

If the Transportation Department routing staff denies the request for change in bus routing, location of a bus stop or addition of a bus route and if the person making the request is not satisfied, he/she may make an appeal to the Administrator of Transportation. The Administrator of Transportation will review the appeal/request and make a decision. This will be provided in writing.

If the request is denied, appeal can be made to the Deputy Superintendent for School Support.

The Deputy Superintendent for School Support renders his/her decision based on a thorough review and evaluation. If the appeal is denied, the person who made the request may appeal to the Superintendent if he/she is not satisfied. If the appeal is granted at any point in the process and it impacts the supplemental plan, the supplemental plan change will be recommended to the Board for approval.

#### IN-SERVICE TRAINING AND OAR COMPLIANCE

Regular in-service training will be conducted for bus drivers. Such training shall include practices concerning safety, defensive driving techniques, first aid, emergency evacuation procedures, communications skills, district rules and regulations of the State Board of Education applying to bus drivers.

The district will comply with Oregon Administrative Rules as may be promulgated by the State Board of Education. Equipment specifications, inspection and maintenance practices, driver selection and training and reporting requirements shall be in compliance with such rules.

#### ENERGY EFFICIENCY

It is a stated goal of the district to achieve efficient utilization of energy. Selection and use of equipment will be made to meet that goal. Training of drivers will emphasize proper driving habits. A capital replacement program will be adopted to ensure that safe and energy-efficient buses will be retained in the fleet.