

TALENTED AND GIFTED PROGRAM

Each school will provide programs and services for identified talented and gifted (TAG) students within the provisions identified in the district's written plan. In addition, each school shall develop a written plan for programs and services to provide information unique to that school's program. Schools shall inform parents of the programs and services available for their child. The District will develop targets for TAG identification and monitor progress as a part of the District accountability comprehensive system.

Guidelines for Developing District and School Programs

At all grade levels, the classroom teacher provides the major portion of the instruction for identified talented and gifted students. The instruction provided to identified students shall address their assessed levels of learning and accelerated rates of learning. Assessments for the development of an appropriate academic instructional program shall include the information used by the school TAG committee for identification purposes and also may include one or more of the following:

- An academic history which may include grades, portfolio assessment records or other progress records and achievement information that demonstrates the student's level of learning and rate of learning;
- Other evaluation methods such as formal tests or informal assessment methods designed by teachers to determine the student's instructional level and rate of learning as related to specific academic programs;
- Student interest, style and learning preferences information from inventories or interviews; and
- Other measures determined by the district to be relevant to the appropriate academic instructional program for the student.

The district and/or school provides school-wide activities appropriate for identified students, either through established district programs or programs unique to the school.

Parent Notification

Parents shall be provided an opportunity to provide input to and discuss with the school the programs and services to be received by their child. Notification of this opportunity may take several forms and may vary from school to school, but it must be documented in writing. Regardless of the method used, the school must ensure that parents of TAG students have received this information.

Request for Reconsideration of Talented and Gifted Programs and Services

If parents believe that the instruction provided to their identified student does not address the assessed levels of learning and accelerated rates of learning, they should follow the provisions outlined below. If the request is for a change in the programs and services of a specific school, a written request in the form of a letter should be made directly to the principal who will evaluate the request and prepare a written response to the individual initiating the request.

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Violation of State Standards Complaint Review Process

Parents shall be informed of their right to file a complaint alleging violations of state standards under OAR 581-022-1940. Differences of opinion may arise regarding

the appropriateness of programs and services provided for identified talented and gifted students. In such an event, the individual shall contact the teacher or the principal to informally resolve the issue. If the matter cannot be resolved at that level and the individual requests to file a complaint, the following procedure will be utilized:

- All complaints will be reported first to the principal;
- An attempt will be made to informally resolve the issue at the local school level;
- A parent initiates a complaint by completing and dating the Talented and Gifted Program "Violation of State Standards Complaint Form" and submits it to the school principal;
- All staff members who are directly involved in the complaint will be notified;
- The complaint, including a summary by the principal of the interactions to problem solve with appropriate staff and the complainant, will be forwarded to the appropriate executive administrator for school support by the principal within five days after receiving the complaint;
- The executive administrator for school support will render a decision and provide the parent with a written copy of the district's response within 45 days after the "Talented and Gifted Program Violation of State Standards Complaint Form" has been filed with the principal;
- The decision of the executive administrator for school support shall be final;
- If an acceptable resolution is not attained, an appeal to the State Superintendent of Public Instruction may be filed as outlined in OAR 581-022-1940. The district shall provide the parent a copy of OAR 581-022-1940 upon request.

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BEAVERTON SCHOOL DISTRICT
TALENTED AND GIFTED VIOLATION OF STATE STANDARDS COMPLAINT FORM

Name of Parent/Guardian _____

Address _____

Home Phone _____ Work Phone _____

School in Question _____

Date Complaint Received by School _____

1. What is the current practice/procedure of concern?

2. In what way is the practice/procedure a violation of state standards?

3. What has been done at the school level to resolve concerns?

4. What do you believe the school/district should be doing?

5. Other pertinent comments:

Signature of Parent/Guardian

Attach any additional information that you wish us to know.

TALENTED AND GIFTED PROGRAM - IDENTIFICATION PROCESS

School TAG Committee

The identification of students eligible for services in the TAG program shall be the responsibility of a school TAG committee which is appointed by the principal. The composition of the committee may vary from school to school depending upon the circumstances. However, it could include the school TAG facilitator, teachers, a counselor or child development specialist and/or the teacher for the learning disabled.

No single test, measure or score shall be the sole criterion for the identification of students. A record of the TAG committee's decision, and the data used by the committee to make the decision, shall become part of the education record for each student considered. The school shall collect behavioral, learning and/or performance information and include the information in all procedures for the identification of students. Test scores, cumulative records and other information which indicate the students' assessed levels of learning and accelerated rates of learning shall be available to the school TAG committee for the identification of students.

Assessment

A basic element of identification is the standardized testing program. If a student meets one or more of the following criteria, he/she shall be referred for consideration:

1. Intellectually gifted students shall score at or above the 97th percentile on a nationally norm-referenced standardized test of school ability;
2. Academically talented students shall score at or above the 97th percentile on a test of total reading or a test of total mathematics from a nationally norm-referenced standardized test battery or a nationally norm-referenced standardized test of reading or mathematics. The tests in the battery used for the purposes of identification shall be limited to reading and mathematics. Oregon statewide assessment results from 1996 or after may also be used;
3. Students transferring to the district after the most recent districtwide test administration shall score at or above the 97th percentile on nationally norm-referenced standardized achievement or school ability tests, from testing in the previous district. Oregon statewide assessment results from 1996 or after may also be used;
4. If a student who transfers to the district was identified as intellectually gifted and/or academically talented in an Oregon public school, that student shall immediately receive services.

Potential to Perform

Schools shall identify students who demonstrate the potential to perform at the 97th percentile. A variety of methods, including but not limited to those listed in this regulation, shall be utilized to identify students with the potential to perform at the 97th percentile.

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Schools shall make efforts to identify students from ethnic minorities, students with disabilities and students who are culturally different or economically disadvantaged.

Referral Process

In addition to the assessment process, students may be referred for TAG identification by parents or staff members. The referrals shall be in writing using the forms and procedures established by the district and found in the **TAG Identification and Program Handbook**.

Case Study

Once the TAG committee has screened all referrals, a case study shall be established for each student being considered for TAG identification. If a student is referred by two or more sources or has other indicators of being gifted in his/her profile, but does not meet the testing criteria for identification, further data collection may be needed before recommending the student.

Parent Notification

Parents shall be notified in writing at the time of the identification of their child and informed of the programs and services available.

TAG Identification Appeal

An appeal regarding TAG identification may be initiated in writing by a parent or staff member by completing the district TAG Appeal form found in the **TAG Identification and Program Handbook**. The request shall be referred to the school's principal. The principal and/or the school's TAG facilitator will discuss the appeal process and issues involved in the referral with the parent/guardian. This will be done either by telephone or in person. The appeal will then be submitted to the school TAG committee for consideration.

The school TAG committee shall review the records of the student whose eligibility is being appealed. It will determine if and what additional information is needed. After reviewing the appeal, and if necessary, gathering and considering any additional data, the committee shall make a recommendation to the principal. The principal's decision shall be final. The decision shall be communicated in writing to the parent(s), the person appealing the case (if not a parent) and to the TAG committee. The final decision shall be made no later than 45 calendar days from the date the written request for TAG appeal was received.

Withdrawal

The parents may, at any time, request the withdrawal of their child from programs and services provided under OAR 581-022-1320. The district shall notify parents of identified students of this right.