

Directory Information**

“Directory information” means those items of personally identifiable information contained in a student education record which are not generally considered harmful or an invasion of privacy if released. The following categories are designated as directory information. The following directory information may be released to the public only after the district has given the required annual public notice:

1. Student’s name;
2. Student’s address;
3. Student’s provided home telephone listing;
4. Student’s image (ex. photo, print, video);
5. Student’s teacher(s), class(es) and/or classroom(s);
6. Student’s current grade level;
7. Parent(s) name;
8. Parent(s) email address;
9. Birth date;
10. Major field of study;
11. Participation in officially recognized sports and activities;
12. Weight and height of athletic team members;
13. Dates of attendance;
14. Honors or awards received;
15. Most recent previous school or program attended.

Public Notice

The district will give annual public notice to parents of students in attendance and students 18 years of age or emancipated. The notice shall identify the types of information considered to be directory information,

the district's option to release such information and the requirement that the district must, by law, release secondary students' names, addresses and telephone numbers to military recruiters and/or institutions of higher education, unless parents or eligible students request the district withhold this information. Such notice will be given prior to release of directory information.

Exclusions

Exclusions from directory categories named as directory information or release of information to military recruiters and/or institutions of higher education must be submitted in writing to the principal by the parent, student 18 years of age or emancipated student within 15 days of annual public notice.

A parent, student 18 years of age or an emancipated student may not use this exclusion to prevent the district from disclosing or requiring a student to disclose information in a class in which the student is enrolled or to prevent the district from requiring the student to possess and/or disclose a student ID card or badge that may exhibit directory information.

Directory information shall be released only with administrative direction.

Directory information considered by the district to be an invasion of privacy to the student will not be released.

Information will not be given over the telephone except in health and safety emergencies.

At no point will a student's Social Security Number or student identification number be considered directory information. The district shall not, in accordance with state law, disclose personal information for the purpose of enforcement of federal immigration laws.

END OF POLICY

Legal Reference(s):

[ORS 30.864](#)
[ORS 107.154](#)
[ORS 326.565](#)
[ORS 326.575](#)

[ORS 336.187](#)

[OAR 581-021-0220](#) to -0430

[OAR 581-022-2060](#)

HB 3464 (2017)

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400-1419 (2012).

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2012); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2017).

Every Student Succeeds Act, 20 U.S.C. § 7908 (2012).