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## FACILITIES - FACILITY USE

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### Summary

The Facility Use division of the Facilities Department is responsible for managing the rental and use of district facilities. Fields and building space are available for District and public use at 60 separate facilities.

### Accomplishments

1. SchoolDude. Implementation of SchoolDude as the District's facility use management tool took place on July 1, 2016. Since that time, the number of activities and events has significantly increased. Typical monthly activity exceeds 4,250 events. In FY 2017-18, over \$700,000 in revenue was collected through facility rental. Schools which hosted rental uses received approximately \$130,000 through revenue sharing.
2. Leases. Staff implemented a new program in entering lease agreements for long term uses that include: churches, day cares, and the YMCA. A memorandum of understanding has been implemented with Scouts to facilitate their use of facilities.
3. Community Use. A new community use evening has been designated to help increase community access to facilities and minimize the impact to the buildings.
4. Budget. Reorganization of the cost center for Facility Use staff and software will improve the tracking and accountability of expenditures and revenues. Additional funds are directed to Maintenance program as a supplemental funding measure.

### Areas of Concern and Program Risk

1. Use of SchoolDude. Use of SchoolDude by the district's campuses for school activities and events continues to improve. However, challenges remain especially with athletic fields and facilities. Demand for fields and facilities is ever present and inconsistent application of District policy and use of SchoolDude remains a concern.
2. "School" Events. Regional, state, and other non-profit organizations look for free use of District facilities. An example is the Oregon Battle of Books. Inadequate funding of these organizations leads to conflict with Facility Use since the staffing impacts associated with these types of uses are substantial.
3. Non-traditional District Events. The District is implementing grants or hosting other grant funded programs without adequate funding for building security and maintenance.

An example is parenting classes offered by different programs. Custodial staff are frequently relied upon to provide unplanned security and maintenance in a building which may adversely affect building maintenance and cleaning.

### **Short Term Goals**

1. Use of SchoolDude. Continue to work with school administrators to improve the use of SchoolDude, especially with athletic fields and facilities.
2. Technology. Work with SchoolDude to implement a software function where the calendar in SchoolDude can be downloaded into Outlook. Building administrators have requested this service.

### **Long Range Goals**

1. SchoolDude. Continue to implement SchoolDude and expand program to facilitate scheduling and data analysis.